



C. MAHENDRA EXPORTS LTD.

DIAMOND EXPORTERS, IMPORTERS & MANUFACTURERS

Regd. Office: Tower 'C', Office No. CC-6011, 6th Floor, Bharat Diamond Bourse, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051.
Tel: +91-22-2672 5555 • Fax: +91-22-2675 4560 • Email: bkc@cmahendra.com • Website: www.cmahendra.com

To,
The National Stock Exchange of India Limited
Exchange Plaza, C-1, Block - G,
Bandra - Kurla Complex,
Bandra (East),
Mumbai - 400 051

Date: 20.08.2012

Dear Sir /Madam,

Subject:- Notice of the Board Meeting dated 28.08.2012

This is to inform that the Board Meeting of C. Mahendra Exports Limited is scheduled to be held on Tuesday, 28th August, 2012 at 11.30 A.M. at the Registered Office of the Company at Tower 'C', Office No. CC-6011, Bharat Diamond Bourse, Bandra Kurla Complex, Bandra (East) Mumbai-400051, to transact the following business:-

1. To approve and confirm the minutes of the last Board Meeting.
2. Notation of the minutes of the meeting of the Audit committee dated 14th August, 2012
3. To consider and approve Audited Annual Financial Results of the Company for the financial year ended 31st March, 2012.
4. Recommendation for dividend.
5. To consider and approve the Draft Directors' Report, Draft Management's Discussion and Analysis Report, Draft Report on Corporate Governance, Compliance Certificate regarding maintaining cost records along with Draft Annual Report of the Company for the financial year ended 31st March, 2012.
6. To approve notice of Annual General Meeting, fix the date, time and venue of Annual General Meeting and record date/book closure of the company.
7. Authority to prepare, sign and file the e-forms i.e. Form No. 23AC, Form No. 23ACA, Form No. 20B for Annual financial Accounts, Annual Return of the company, file compliance certificate for maintain cost records with the MCA in XBRL format and any other forms/documents including any amendment/revision of e-filing of forms with the Registrar of Companies, Maharashtra.
8. To appoint /re-appointment of the Statutory Auditors of the Company, to hold office from the conclusion of ensuing Annual General Meeting until the conclusion of the next Annual General Meeting.
9. To transact any other matter with the permission of the Chair.

Please acknowledge the receipt of the same.

Thanking you,

Yours faithfully,

For C. Mahendra Exports Limited
Ashish Kumar Shrivastava

Company Secretary & Compliance Officer